

Meeting: PEWSEY AREA BOARD

Place: Bouverie Hall, North Street, Pewsey, Wiltshire SN9 5EQ

Date: Monday 10 September 2012

Time: 7.00 pm

COMMUNITY AREA GRANT – APPLICATION FORMS

Relating to item 12 on the agenda for the above meeting

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Section 4



Reference no

Log no

For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Little Bedwyn Playing Field Trust		
Contact name	7		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Re-building of the Playing Field Wall		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The beautiful historic wall built on our playing field has collapsed and must be rebuilt in accordance with Wiltshire Council's stipulations. The project will preserve this important architectural feature in an area of outstanding natural beauty and will make our playing field safe and useable again, restoring our meeting place and leisure space.		
In which community area does your project take place? (Please give name - see section 3)	Pewsey		
Have we discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date April 2012	No <input type="checkbox"/>
Have we discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date April 2012	No <input type="checkbox"/>

Where will your project take place?	Little Bedmyn Playing Field	
When will your project take place?	As soon as we have raised funds	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	The historic wall that borders our playing field collapsed early this year. We are required to rebuild it using very traditional methods. The wall is an important feature of our small village in an area of outstanding natural beauty, and the playing field acts as our village hall. It is an essential meeting place.	
How many people will benefit from your project?	Around 500	
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board?	<ul style="list-style-type: none"> • Preserves the beautiful natural environment (p5) • Provision of a meeting place helps (p4/5) us to maintain our rural community • Supports sustainability (p4) (p33/8-7) 	
Please provide a reference/page no.		
Any other information about your project. (Limited to a 1000 characters)	<ul style="list-style-type: none"> • The playing field of which it is part provides outdoor leisure facilities for the families in our community (P8/1.5) (P.25/6.8) • The wall provides a safe boundary between the playing field and the main road (P5) • The playing field and wall are currently unsafe to (P5) use fully, which detrimentally impacts our community 	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management			
How many people are involved in the management of your group/organisation? Of these, how many are:			
Over 50 years	Male	<input type="text" value="4"/>	Female <input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female <input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female <input type="text"/>
Disabled People	Male	<input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female <input type="text"/>
If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?			
How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need? <i>The beauty of a vital area of our village will have been preserved restored, we will have preserved an historic wall for the future and the playing field will once again be safe and fully useable.</i>			
Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	Yes <input type="checkbox"/>		Date contacted CIB <input type="checkbox"/> No <input checked="" type="checkbox"/>
To whom have you applied for funding for this project (other than Wiltshire Council)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	<i>N/A</i>		
Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

4. Information relating to your last annual accounts (if applicable)			
Year ending:	31 December	Month:	December
		Year:	2011
A - Total income:	£	1180	
B - Minus total expenditure:	£	2308	
Surplus/deficit for year: (A minus B)	£	1128 deficit	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	1450	
5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Excavate foundations	£ 870	Own fundraising/reserves	C £ 1450
Remove debris	£ 550	Fundraising	P £ 6,300
Build concrete foundations	£ 1450	Parish/town council	£ 400
Construct wall	£ 6138		£
Regrade soil to base	£ 125	Trusts/foundations	£
Work to low wall	£ 500		£
Skip hire	£ 500	In kind	£
Container hire	£ 200		£
VAT	£ 2,066		
	£	Other	£ 250
	£		£
	£		£
Total Project Expenditure	£ 12,399	Total Project Income	£ 8,400
Total project income B	£	8400	
Total project expenditure A	£	12,399	
Project shortfall A – B	£	3,999	
Grant sought from Wiltshire Council Area Board	£	4,000	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the name of the organisations' bank account e.g. Chippenham Scouts			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- ~~Latest inspected/audited accounts or annual report of~~ Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

27/7/2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Reference no
Log no 016
For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
~~To fund up to 50% of projects costs of projects over £1,000~~
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
 (See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	Pewsey Parish Council
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	The Production and Publication of a Neighbourhood Development Plan
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The plan will set out, in accordance with extensive community consultation, the development within Pewsey parish and those other parishes who wish to be involved up until 2026. The plan will be in line with the Localism Act 2012 and the Wiltshire Council's Guide to Neighbourhood Planning. The mandate to write the plan was provided by Pewsey Parish Council in 2011
In which community area does your project take place? (Please give name – see section 3)	Pewsey
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date 2011/2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date 2011/2012

Where will your project take place?	Pewsey
When will your project take place?	2011-2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Government authorisation and Wiltshire Council presentations. A clear community based development plan will underpin the Wiltshire Core Strategy to provide local development requirements over the period.
How many people will benefit from your project?	Approximately 3500 in Pewsey and 2000 in other areas <i>in other</i>
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board Please provide a reference/page no.	It will be based on the community consultation and conforms to the Partnership Plan 7,11,33
Any other information about your project. (Limited to a 1000 characters) The project is being steered by a Working Group made up of a cross section of people from the community including Cllrs, Partnership members, Chamber of Commerce, Youth council etc. It has been in place since early 2011 at no cost but has reached the stage where funding will be required for the community consultation etc	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
The project is finite and once completed will no longer need funding

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The plan will be approved and adopted by Wiltshire Planning department and its recommendations observed by developers thus complying with the wishes of the community, ipso facto..

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Name of Funder

Amount Applied For

Amount Received

PEWSEY PARISH COUNCIL

£ 500

£ 500

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes ?

No

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month: APRIL	Year: 2012	
A - Total income:	£ 98,194		
B - Minus total expenditure:	£ 81,436		
Surplus/deficit for year: (A minus B)	£ 16,758		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£ 58,225		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		PIC	
Venue Hire	£ 250	Own fundraising/reserves	£
Publicity	£ 150		£
Printing/publication(some)	£ 500	Parish/town council	C £ 500
Research	£ 100		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£		£
	£	Other	£
	£		£
Total Project Expenditure	£ 1000	Total Project Income	£ 500
Total project income B	£ 500		
Total project expenditure A	£ 1000		
Project shortfall A – B	£ 500		
Grant sought from Wiltshire Council Area Board	£ 500		
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays	Scouts		
Please give the name of the organisations' bank account e.g. Chippenham Scouts	Scouts		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: _____

Date: 27/06/2002

Position in organisation: _____

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Pewsey Vale Youth Football Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	New team kit for the U14s Youth Football Teams		
Please briefly tell us about the project /activity you want to organise and why	Pewsey Vale Youth U14s require a new football kit for the coming season. They have used their existing one for the last two seasons and have now outgrown it. They are not expecting their existing sponsor to sponsor them again this season and have not yet managed to get a new sponsor. The existing kit is still in good condition and will be passed down to the U13s team.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey, Wiltshire		
Where will your project take place?	Pewsey Vale Hospital Pitch		
When will your project take place?	September 2012 to May 2013		

How will your project benefit your local community? <i>Important: This section is limited to 300 characters only (inclusive of spaces).</i>	Pewsey Vale Youth Football Club provides organised football (matches and training) to approximately 100 young boys and girls from the Pewsey Vale and surrounding villages. A new kit for the U14s will enable them to represent the club and consequently the community with a renewed feeling of pride.
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How many people will benefit from your project?	15 - 20 directly
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Any other information about your project.
 The U14s are the oldest age group within the club and, as they grow, they are continually in need of replacement kits. A kit may last each team two seasons before they outgrow it, sometimes when they are at the age when they have a significant growth spurt, a kit might only last a team one season. Kits are passed down to the next younger team but after two years, a kit is only likely to last a further season at best.

3. Funding

What will be the total cost of your project?	£ 323
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How much funding are you applying for (maximum £350)?	£ 323
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If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received

Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)	
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4. Declaration (on behalf of organisation or group) – I confirm that...

- The information on this form is correct and that any grant received will be spent on the activities specified
- Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date: 25/07/2012
Position in organisation:	

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	Woodborough Social Club
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Install New Boiler to serve hot water and heating
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project aims to continue to rebuild the club's use and facilities. It aims to continue work on social inclusion for people of all ages and backgrounds, some of whom are elderly others with learning disabilities children from tots to teens. It links with the CN2 'bus service which provides life line for low income, socially isolated people who can access entertainment/education/hobbies at the club. When the boiler is installed the club plan to link with other local organisations and fund raise for further improvements.
In which community area does your project take place? (Please give name – see section 3)	Pewsey
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date June 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date June 2012

Where will your project take place?	Woodborough Social Club
When will your project take place?	September/October 2012
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The club is host to eleven community groups who are concerned they will lose the facility., the club runs several activities, e.g.quiz night,bingo night and family night. One of the groups is a learning disabled club for adults of upwards a hundred members - it is ideal for use, disabled friendly, licensed bar, kitchen and lots of space. Keep Fit group use the club in bad weather, there is a railway club, country dance and WI ,skittles teams. If we fail to obtain a new boiler the community will lose a valuable facility which linksinot other organisations All events are well attended most evenings attract 60/80 members . The Big Society arrived here several years ago and continues!
How many people will benefit from your project?	400 plus
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Page 9 2:1 P12 3:1 p13 3;6 P20 5:2 P23 5.7 P2
Any other information about your project. (Limited to a 1000 characters) The aims/use of the club fit well into The Local Area Board Plan on several points, there is no other venue in the area which would meet the needs of the learning disabled group which improves the lives of disabled adults. The club meets fortnightly which prevents social isolation, there is an ethnic mix, the club is for relaxation and fun this includes education - some members are dual disabled with physcial /emotional problems. Older people use the club for dancing and socialising weekly. The parent/family night provides activities/fun for tots to teens and prevents parents from being isolated. The club offers car parking to the local school mornings /evenings and other events. This enables parents to park in a safe area and get their children to school safely cost ten pound per family. Club members have worked hard polling trees and making extra spaces there arer now over 70 spaces. If the club closed the school would lose this very important amenity.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Is your project urgent (having to be completed in this financial year? *If you answer YES please provide evidence elsewhere on the application form*

Yes

No

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Bar takings
hire of hall
increased membership
fund raising with other organisations

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Sustained/increased use of venue
increase in membership
Building on recent resurgence
Audit in one year of membership, usage accounts.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB May 2012

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
WADWORTH Brewery	4,400	offered

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)			
Year ending: 31 December 2011	Month: December	Year: 2011	
A - Total income:	£24,002.00		
B - Minus total expenditure:	£21,367.00		
Surplus/deficit for year: (A minus B)	£2,635.00		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£Nil		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
AJK OPTION TWO	£5,573	Own fundraising/reserves	£
AJK GROUNDWORK	£3,241	LOAN CONFIRMED- WADWORTH BREWERY	£ 4.400
	£	Parish/town council	£
ALL PLUS VAT	£		£0
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£		
	£0	Other	£
	£	L	£
Total Project Expenditure	£8,814	Total Project Income	£4,400
Total project income B		£4,400	
Total project expenditure A		£8,814	
Project shortfall A – B		£4,414	
Grant sought from Wiltshire Council Area Board		£4,400	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the name of the organisations' bank account e.g. Chippenham Scouts			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) not applic
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

